

MEMBER MANAGEMENT COMMITTEE

Meeting to be held in Leeds Civic Hall on
Tuesday, 16th February, 2010
at 4.30 pm

MEMBERSHIP

Councillors

J Dowson
P Gruen
T Hanley
E Nash

S Bentley (Chair)
J Matthews

G Latty
J Procter

T Leadley

D Blackburn

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			DECLARATIONS OF INTERESTS To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct	
5			MINUTES To approve as a correct record the minutes of the meetings held on 16 th December 2009 and 19 th January 2010.	1 - 8
6			MEMBERS LOUNGE AND DINING ROOM To consider the report of the Chief Officer, Corporate Property Management on potential future options for the use of the Members' Lounge and Dining Room.	9 - 14
7			UPDATE ON ICT MATTERS To consider the report of the Chief Officer ICT providing a position statement on the ICT projects and services which will impact on elected members.	15 - 20
8			LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES To consider the report of the Chief Democratic Services Officer providing an update on the current position regarding member appointments to Outside Bodies and seeking to confirm member nominations to remaining vacancies	21 - 32

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MEMBER MANAGEMENT COMMITTEE

WEDNESDAY, 16TH DECEMBER, 2009

PRESENT: Councillor S Bentley in the Chair

Councillors D Blackburn, P Gruen,
T Hanley, G Latty, T Leadley and J Procter

28 Minutes

RESOLVED – That the minutes of the meeting held on 13th October 2009 be approved as a correct record.

29 Matters Arising

a) Minute 24(b) - Local Codes and Protocols

RESOLVED – To note that the current legal support to Members who are subject to a Standards complaint is working well and that any concerns in this regard should be referred to the Assistant Chief Executive(Corporate Governance).

b) Minute 24(a) - Local Codes and Protocols

RESOLVED – That the Assistant Chief Executive(Corporate Governance) be invited to attend this Committee on a regular basis.

c) Minute 24(a) - Local Codes and Protocols

RESOLVED – That the newly appointed Chair of the Standards Committee be invited to attend future meetings of this Committee.

30 Aire Valley Leeds Regeneration Board

The Head of Regeneration, East Projects Office submitted a report informing members of a proposed review of membership of the Aire Valley Leeds Regeneration Board and to seek nominations of Elected Members to the Board.

RESOLVED – That the report be withdrawn and reconsidered at a meeting of this Committee in January 2010.

31 Civic Fostering Panel

The Chief Officer for Young People's Social Care submitted a report seeking appointments to the recently formed Civic Fostering Panel and seeking to fill vacancies in respect of the existing Fostering and Adoptions Panel.

RESOLVED –

- a) That a further report be submitted to this Committee in February with proposals for alternative mechanisms for the compilation of Fostering and Adoption Panel(s) that could potentially draw upon a larger pool of Elected Members.
- b) That any such report should clearly identify the Statutory requirements in respect of the Fostering and Adoption Panel(s) particularly with regard to the elected Member role and the appointment of the Chair.

32 Council Diary - Feedback Following Consultation with Members

The Chief Democratic Services Officer submitted a report informing Members of the responses to a second questionnaire which was recently circulated amongst Councillors regarding plans to redesign the Council Diary.

RESOLVED - That the production of the pocket diary be discontinued whilst still producing a filofax version with a calendar section pre-populated with the dates of all Council Meetings.

33 Compulsory Training for Members of Standards Committee

The Assistant Chief Executive (Corporate Governance) submitted a report proposing an amended training plan which detailed the training which should be undertaken by Members of the Standards Committee and seeking views of Member Management Committee as to whether Members of the Standards Committee should sit as Members of the Assessment, Review or Hearings Sub-Committees unless and until they have completed the training relevant to the Sub-Committee in question.

A detailed discussion followed in respect of:-

- whether a Standards Committee elected Member was the most appropriate elected Member to be delivering training in respect of council business and political context;
- whether it was appropriate for those receiving the training to have the option not to attend the whole of a meeting when they were attending that meeting to gain an understanding of how those committees worked;
- the need to seek agreement of the elected Member who it is proposed to observe as part of this process;

- the need to inform whips of Members who have not had the appropriate training.
- the provisions for dealing with non compliance by members of the Standards Committee who are not members of Leeds City Council.

RESOLVED –

- a) That the proposal that specified elements of the Standards Committee Training Plan be compulsory be endorsed subject to the concerns raised by this Committee being incorporated as revisions to the proposed training plan.
- b) That the proposed amendment to Article 9 of the Constitution be recommended to the General Purposes Committee for consideration and recommendation to Full Council.

34 Report providing an Update on ICT Matters

The Chief Officer (ICT) submitted a report providing a position statement on the ICT projects and services which will impact on elected Members.

The Head of ICT Operations, a system administrator and IT Business Relationship Manager attended the meeting and responded to Members' queries in respect of:-

- archiving solutions;
- PDA migration and confirmed compatibility with Outlook;
- timings and the criteria used in respect of the migration process;
- case management issues and the need for the implementation as soon as possible;
- the protocols in respect of the redirecting of emails to personal email accounts;
- who has the ability to access Members email accounts, how often this occurs and in what circumstances this would be done.

RESOLVED –

- a) To note the contents of the report.
- b) That a report be submitted to the February meeting of this Committee updating Members on ICT matters and providing copies of the logs/relevant documentation in respect of Members email accounts.

35 Appointments To Outside Bodies Procedure Rules - Proposed Amendments

The Chief Democratic Services Officer submitted a report proposing a minor amendment to the Appointments to Outside Bodies Procedure Rules.

Members felt that the amendment to the procedure Rules should be as proposed with the addition of the words 'or nominee'.

RESOLVED –

That the proposed amendment to the Appointments to Outside Body Procedure Rules 4.6(iii) be submitted to the General Purposes Committee with a recommendation that Council amend the Appointments to Outside Body Procedure Rules 4.6(iii).

36 Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report providing an update on the current position regarding Member appointments to Outside Bodies and seeking to confirm Member nominations to remaining vacancies.

Detailed discussion followed in respect of the following Outside Bodies:-

- Investigation of Air Pollution Standing Conference
- The National Society for Clean Air Divisional Council
- Yorkshire Power Stations Joint Environmental Committee
- Yorkshire & Humber Construction Sector Network
- Joseph Priestley College Governing Body
- Appointments Made Since October 2009

RESOLVED –

- a) That the Investigation of Air Pollution Standing Conference be reserved to the Executive Member Environmental Services or nominee.
- b) That the National Society for Clean Air Divisional Council be allocated as a Liberal Democrat appointment.
- c) That the Yorkshire Power Stations Joint Environmental Committee be reserved to the Executive Member Environmental Services or nominee.
- d) That the Yorkshire & Humber Construction Network be categorised as a Strategic and Key Partnership and Councillor Bale be appointed to the body.

- e) That the relevant Chief Officer submit a report to a meeting of this Committee in respect of the Councils relationship with Joseph Priestley College and the value of having a representative on the Governing Body including any personal liabilities that a Member representing the Council on such a governing body may have.
- f) To note the appointments made in accordance with the Appointments to Outside Body Procedure Rule 4.6 since the last meeting of this Committee.

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MEMBER MANAGEMENT COMMITTEE

TUESDAY, 19TH JANUARY, 2010

PRESENT: Councillor S Bentley in the Chair

Councillors D Blackburn, P Gruen, G Latty,
T Leadley, E Nash and J Procter

37 Aire Valley Leeds Regeneration Board

Further to minute 30 of the meeting held on 16th December 2009 the Head of Regeneration for the East Projects Office submitted a report on a proposed review of membership of the Aire Valley Leeds Regeneration Board and inviting nominations of elected members to the Board.

RESOLVED – That the revised Member representation to the Board as contained in paragraph 3.3 of the report be approved and that appropriate Whips be invited to nominate Members to the vacancies in relation to the Wards of Middleton Park, City and Hunslet and Garforth and Swillington (three Labour vacancies) and Temple Newsam (one Conservative vacancy).

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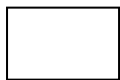
Report of the Chief Officer, Corporate Property Management

Member Management Committee

Date: 16th February 2010

Subject: Members Lounge and Dining Room

Electoral Wards Affected:



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

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Narrowing the Gap

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Executive Summary

This report provides information on potential future options for the use of the Members Lounge and Dining Room. It briefly summarises the background and the latest consultation with Members. It sets out two options for re-using the area to provide the facilities suggested by a consensus of Members together with an area of office accommodation. It concludes that Option 1 would provide the best solution. This option involves the retention of the current Members Lounge Area and the conversion of the kitchen, bar and dining area to office accommodation. The Executive Member (Central and Corporate) together with Leader Management Team have been consulted and have indicated support for the conclusions in the report. The report seeks the views of Member Management Committee prior to implementation of any decision.

1.0 Purpose of Report

- 1.1 This report provides an update on the Members Lounge and Dining Room and information on options for the redevelopment of the 1st floor area of the Civic Hall which has previously been used for this purpose.

- 1.2 The report provides some background information to the current position, gives a brief summary of consultation with Members, and outlines two alternative options for use of the space in future.
- 1.3 The report concludes that Option 1 provides the best solution and seeks Member Management Committee views prior to implementation.

2. Background Information

- 2.1 The Members Dining Club ceased to operate in April 2006. Various discussions have taken place since then on the provision of services for Members and the use of this area. Reports providing an update on the position have previously been considered by LMT and Whips.
- 2.2 The Members Dining Club Committee requested that Corporate Procurement Unit explore opportunities to tender for a third party to provide dining facilities for Members and a snacks service for Civic Hall staff. A tender exercise was completed in May 2009 which concluded that a service without subsidy was not viable.
- 2.3 The Members Dining Club Committee invited Members to a meeting in September 2009 to seek views on what facilities Members might require in the future. A summary of the views expressed is included later in the report.
- 2.4 The Chief Democratic Services Officer provided a report to the Whips meeting held on 17th November 2009 advising on governance arrangements relating to the Members Dining Club Committee and actions required to formally wind up the Club. Whips decided to pursue this course of action. It was anticipated that the Club would be wound up at a meeting on 20th January 2010 but it is understood that Members voted against the proposal.
- 2.5 The report clarified that “Decisions regarding services and facilities for Members fall within the portfolio of the Executive Member (Central and Corporate) and are most often taken by the Assistant Chief Executive, Corporate Governance (sub delegated to the Chief Democratic Services Officer) or, for matters with regard to building facilities, by the Director of Resources (sub delegated to the Chief Officer, Corporate Property Management)”.

“In addition to consulting with the Executive Member on such matters, Officers may also consult with the Member Management Committee which includes in its Terms of Reference, “act as an Advisory Body for the purposes of implementing practices and procedures affecting Members”.”

3 Members Dining Club Consultation with Members

- 3.1 Councillor Kendall, Chair of the Members Dining Club Committee, invited all Members to a meeting on 16th September 2009 to seek views on what facilities Members might require in the future. Many different views were expressed but consensus emerged on a number of issues :
- Acceptance that dining facilities were not viable without significant subsidy and there was very little support for a subsidised service.
 - Members need a comfortable lounge area with access to hot drinks, newspapers and television.

- The small offices/meeting rooms should be retained for ad hoc meetings and for use by Independent Members.
- Acceptance that current area was under utilised and could be but to better use.

4. Future Options

4.1 Taking the above consensus in to account some work has been done on options available to provide a Members Lounge area and convert the remaining area to office accommodation. A plan showing the current use of space is attached as Appendix 1.

4.2 Option 1

The facilities required by Members as suggested from the consensus view are provided currently to the left of the area. This option suggests retaining these facilities and converting the unused kitchen, bar, and dining areas to office accommodation. This would involve:

- Retaining Members Lounge area on left-hand side.
- Retaining office and meeting rooms space on left-hand side
- Demolishing kitchen and bar area
- Creating office accommodation on the right-hand side partitioned off along the line of the corridor
- Reconfiguring heating and electrical installation for offices

Costs of this work estimated at £41 000

4.3 Option 2

It is understood that some Members favour retention of the kitchen and bar area for use by a new Club facility for Members. However, the kitchen is no longer fit for use and would require upgrading and refurbishing to current standards. The work would involve:

- Refurbishing and updating Kitchen
- Refurbishing bar area
- Forming meeting rooms to right-hand side
- Recreating a lounge area on right-hand side
- Demolishing current partitioned offices/meeting rooms to left
- Creating open plan office accommodation on left-hand side partitioned off along the line of the corridor
- Reconfiguring heating and electrical installation for offices

Costs of this work estimated at £69 000

5. Legal and Resource Implications

5.1 There are no legal implications for the Council

5.2 It is difficult to provide a commercial value for the space which is currently under utilised but the recharge cost for each area gives some indication of value foregone

	Space ft ²	Recharge (2009/10) £
Members Dining Area	923	28,521
Kitchen Area	445	13,751
Members Lounge Area	1143	35,319
	<hr/> 2511	<hr/> 77,591

5.3 The costs of bringing this space in to use are set out in 4.2 and 4.3. There is no specific funding allocated for refurbishment of the area. It could be funded from the Corporate Property Management maintenance budgets (revenue or capital) but this would be at the expense of other essential backlog maintenance projects.

5.4 The additional office accommodation created in either option could be utilised immediately as we have a current request for space to accommodate part of Leeds Initiative. The new space released would be suitable for this purpose.

6 Implications for Council Policy and Governance

6.1 The report does not have any implications for Council Policy

6.2 Governance arrangements are referred to in paragraph 2.5.

7. Conclusion

7.1 Option 1 would appear to provide the best value solution and it would involve the least disruption to Members facilities. Although no immediate financial savings would be made it makes sense to bring under utilised space in to use. It will, in the longer term, reduce the Council's requirement for external space and have a consequent reduction in overall office accommodation costs.

7.2 Given the clarification of responsibilities provided by the Chief Democratic Services Officer as set out in paragraph 2.5, the Executive Member (Central and Corporate) and Leader Management Team have been consulted on the content of this report. They have indicated support for Option 1.

8. Recommendation

8.1 Member Management Committee's views are sought.

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Report of the Chief Officer (ICT)

Member Management Committee

Date: 16th February 2010

Subject: Report to provide an update on ICT Matters

Electoral Wards Affected:

☐

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

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Narrowing the Gap

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1.0 Purpose Of This Report

- 1.1 The purpose of this report is to provide a position statement on the ICT projects and services which will impact on elected members.

2.0 Background Information

- 2.1 There are several major ICT initiatives currently underway which will affect ICT service provision to elected members including the migration from Lotus Notes to Microsoft Outlook as part of the ICE (Implementing the Collaboration Environment) project, the transfer of the Members' PDA (Personal Digital Assistant) service to a new service provider and the development and roll-out of a technical solution to assist in the management of casework. Members have also previously sought clarity around the role of the system administrator with respect to their email accounts

3.0 Main Issues

ICE – Implementing the Collaboration Environment. The move to Microsoft Outlook (including the migration of PDAs)

- 3.1 Members will be aware that one of the issues of moving to Microsoft Outlook, Exchange and Sharepoint under the Collaboration project is that the new technology cannot support mail files that are larger than 2 Gigabytes in size.

- 3.2 A technical solution has been developed to allow members' historic mail to be stored and accessed through Microsoft Outlook. This means that all mail is still searchable and can be replied to or forwarded regardless of the size of the mail file or the age of the correspondence.
- 3.3 A migration process has been developed which addresses the complexity of transferring members' mail files from Lotus Notes to Microsoft Outlook with the least possible disruption to members themselves.
- 3.4 In order for the migration to take place, members were emailed asking them to undertake certain tasks including with respect to encrypted mails, changing folder names where necessary, preparing Contact details and organising delegated access rights. As far as possible these tasks were automated requiring Members to click on certain buttons contained within the notification email.
- 3.5 The process also involved members bringing their devices into the Civic Hall and picking them up two days later. This is primarily due to the length of time it takes to migrate mail files from one system to the other. The process also allows for the simultaneous migration (or replacement) of their PDAs as appropriate. This unfortunately necessitates Councillors being without access to their email accounts for up to 48 hours, however it does mean that they will be provided with a full technical solution and the actual migration process being managed as closely as possible. A range of dates has been made available to make the process as convenient as possible.
- 3.6 Dedicated resources were lined up to manage the process as expediently as possible including out of hours technical support which was be available until 9.00pm for the duration of the migration period.
- 3.7 A range of measures were also provided to offer functional support in the use of the new system including access to training, Frequently Asked Questions, guidance notes and support provided by specifically trained "Super Users" within the Group Support offices.

Members Case Management system development

- 3.8 The pilot of the Case Management solution commenced on 9th December 2009 involving Members of the ICT Reference Group and those officers who provide them with casework support.
- 3.9 Agreement was reached with the Members ICT Reference Group that the duration of the pilot was to be extended in order to test more complex cases. The majority of cases which presented themselves during the initial pilot period were largely weather-related due to the prevailing conditions. It was generally agreed that an extension to the pilot would allow for more diverse and longer running cases to be managed. This would facilitate the longer term testing of more complex cases to ensure that the appropriate notification and reminders worked as envisaged.
- 3.10 Due to the fact that the system will be utilised by all Councillors within the some of the Groups, the extension to the pilot also provides the opportunity include additional Councillors and associated support officers. The original scope of the project was that the system would be developed primarily to provide support to those Councillors who managed their own casework. The change in emphasis potentially provides a different set of issues emanating from the use of the system and so this element needed to be tested. To this end, an additional six Councillors

have been trained in the use of the system. Increasing the scope of the pilot allows for the testing of additional technical and operational aspects of the development

- 3.11 Work is underway to address some of the issues which were identified in the early stages of the pilot. An example of this is that e-mailing capabilities were limited and requirements have been determined in order to provide additional functionality.
- 3.12 Between the issuing of the agenda and this meeting, guidance will be sought from the Members ICT Reference Group with respect to dates for making the system available to all members.
- 3.13 As previously reported, the system will continue to be available in the live environment whilst enhancements or requests for change are investigated, costed and discussed with the ICT Reference Group. Where there remains sufficient budget to complete all requirements, these will be undertaken. In the scenario where there is insufficient budget to address all requirements, these will either be prioritised by the Reference Group or a business case will be produced to secure any additional funding required.

Email System Administration

- 3.14 Members have previously requested clarification around the duties and roles carried out by the email administrators within ICT Services and guidance on why and when an administrator would need access to members email accounts.
- 3.15 In the vast majority of cases an ICT Officer performs tasks at the request of the account holder. Examples include allowing delegated access rights to an officer providing administrative support and investigating unsolicited and inappropriate emails. All of these activities are formally recorded and the function is limited to certain key individuals, each of which has a unique, authenticated account and any actions are recorded in the form of an audit trail.
- 3.16 In resolving such issues, the administrator does not usually need to access the members mail file itself but would instead just need to do a configuration change on the server. An example of this is in the case of a password reset.
- 3.17 There are a few occasions where access to a mail account may be required without the express consent of the account holder. Such access is governed by the provisions of RIPA (Regulation of Investigatory Powers Act, 2001), and instances fall into 2 categories:
 - Directed Surveillance under RIPA, and
 - Access to the account for management purposes
- 3.18 In the case of the former category, access to a mail account would be at the specific, formal request of the Monitoring Officer, for example, in the investigation of material pertaining to possible fraud or a breach of the Email Code of Practice contained within the Members ICT Usage Guidelines and which constitutes part of the Member Code of Conduct provisions. The relevant section of the Members ICT Usage Guidelines is attached at Appendix A.
- 3.19 An example of the latter is where someone has gone on holiday and another person needs a copy of a specific email or there is a need to put an appropriate "Out of Office" message on the account. Such cases would require the signature of that member's Group Support Manager on the RIPA form after appropriate consultation

with the relevant Group Whip. There has been one occasion where such intervention has been necessary within the last six months and this was in order to provide alternative contact details for people seeking assistance following the death of a Councillor.

- 3.20 Actions on an email account which are covered by the RIPA as described above are undertaken only by specific email administrators. The system administrators have full control over the email system within both the Lotus Notes and the new Outlook/Exchange environments.

4.0 Implications For Council Policy And Governance

- 4.1 There are no implications for Council policy or governance.

5.0 Legal And Resource Implications

- 5.1 There are no legal or resource implications

6.0 Conclusions

- 6.1 The projects and services included in this report are designed to provide members with technical support using established best practice practices and processes.

7.0 Recommendations

- 7.1 Members are asked to note the content of this report.

APPENDIX A

LEEDS CITY COUNCIL

MEMBERS E-MAIL CODE OF PRACTICE

1 INTRODUCTION

- 1.1 The purpose of this Code of Practice is to make sure the Council's e-mail facilities are used properly by all users.
- 1.2 E-mail facilities are provided to Members to enable them, or assist them in carrying out their duties as elected representatives. However, some incidental personal use by Members is allowed (see below). E-mail facilities are provided to Members primarily for Council business, to help them carry out their duties as elected representatives. However, by agreement the facilities can also be used by Members for other secondary personal uses. All users are personally responsible for complying with the rules for email use in this Code of Practice, and for making sure they use e-mail in a way which is compatible with the Council's Core Values.
- 1.3 E-mail correspondence is subject to the same internal Council rules, policies and procedures as other Council communications. It also has the same legal status as other communications, so it could create a contract, or someone could claim they were being harassed by email.
- 1.4 E-mail correspondence is subject to legal restrictions, just like other communications. Information must not be sent by e-mail, where this would break data protection or human rights rules about not disclosing personal data or private information.
- 1.5 All users must be vigilant about making sure their own e-mail account and the Council's systems generally are kept secure, and must comply with the rules about the security of the Council's systems.
- 1.6 Breaches of the rules for e-mail use in this Code of Practice by Members may result in allegations of misconduct to the Monitoring Officer. Where criminal conduct may have occurred, breaches may also be reported to the Police. E-mail users who breach the data protection rules could face prosecution.

2. RULES FOR E-MAIL USE

- 2.1 Members use e-mail to help them carry out their duties as elected representatives, subject to incidental personal use (see below). Where an Elected Member has entered into an agreement to make other secondary private use of a computer, all such use must also be in accordance with the following rules.
- 2.2 Generally, users must make sure their e-mail correspondence conforms to the Council's rules, policies and procedures.
- 2.3 In particular, users must not engage in any e-mail correspondence which would constitute a breach of:
 - The Disciplinary Rules, Code of Conduct, and Disciplinary Procedures.
 - Policies relating to dignity at Work.
 - The Equalities Policies.
 - The Members Code of Conduct.
- 2.4 Users must not create and/or send messages and/or attachments to messages that are, or which reasonably could be regarded as being:

- obscene
- pornographic
- indecent
- of a sexual nature
- violent
- a serious attack on someone's reputation
- racist, sexist or otherwise discriminatory or harassing
- threatening or intimidating
- encouraging or supporting racism, sexism, violence, drug taking or gambling

Where Elected Members have to send email or attachments with this content, as part of their duties as elected representatives, they must have prior authorisation from the Chief Democratic Services Officer (or nominee).

- 2.5 Users must not use e-mail to disclose information, where this would break data protection or human rights rules.
- 2.6 Users must not send non-Council related advertisements, chain letters other unsolicited non business related email.
- 2.7 Users must not create or exchange information, logos etc. which belong to someone else, in contravention of copyright or other intellectual property laws.
- 2.8 Users must not commit the Council to any contract or agreement other than in compliance with the Council's Contracts Procedure Rules, and Financial Procedure Rules.
- 2.9 Users must not (unless authorised to do so as part of proper proxy arrangements, and/or where they have the consent of the other e-mail user):
 - give their passwords to others.
 - read e-mail in, or send email from another e-mail user's account.
 - alter e-mail or attachments which they have received, or which are in another email user's account,
 - add or delete attachments to e-mail which they have received, or which are in another e-mail user's account,
- 2.10 Incidental e-mail correspondence (i.e. which is personal, political or business in nature), is allowed as long as it does not have an adverse effect on service levels. All such e-mail by Members, must still comply with the rules for e-mail use in this Code of Practice, and will still be subject to monitoring. It should also be noted that private, business and political emails may be associated with the Council by the recipient in that any email issued identifies the Member @leeds.gov.uk.
- 2.11 E-mail correspondence on a matter which becomes, or might become subject to court action should be kept (and not deleted from e-mail systems), because it might need to be disclosed in court. If a matter is subject to court action, internal e-mail correspondence should be avoided.
- 2.12 E-mail correspondence on a matter which is the subject of a request for information under the Freedom of Information Act 2000 must not be deleted until after the request has been dealt with, and any complaint or application to the Information Commissioner has been determined.

Report of the Chief Democratic Services Officer

Member Management Committee

Date: 16th February 2010

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:

☐

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

☐

Narrowing the Gap

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1.0 PURPOSE OF REPORT

1.1 Further to the meeting of this Committee in December 2009, and confirmation of nominations received to date, this report:

- provides an update on the current position regarding member appointments
- seeks to confirm member nominations to remaining vacancies.

2.0 BACKGROUND INFORMATION

2.1 This is the fourth meeting of the Member Management Committee since the Annual Meeting of Council to make Elected Member appointments to Outside Bodies. The attached schedule at Appendix 1 details the current position.

2.2 Vacancies exist on a number of outside bodies. Member Management Committee is asked to consider the vacancies detailed in Appendix 1 and make appointments to them.

3.0 MAIN ISSUES

3.1 Appointments Made Since December 2009

3. Members are advised that since the last meeting of the Committee the following change of appointments have been confirmed by the Assistant Chief Executive(Corporate Governance) in accordance with the Appointments to Outside Bodies Procedure Rules (4.6)

<u>Outside Body</u>	<u>Member Appointed</u>	<u>Member Replaced</u>	<u>Date</u>
West North West Homes ALMO	Cllr Fox	Cllr Anderson	09/12/2009
Yorkshire and Humber Employers Committee	Cllr J Procter	Whips nominee	7/01/2010

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

- 4.1 The member appointments referred to in 3.1 are in accordance with the Council's Constitution and as detailed in the Appointments to Outside Body Procedure Rules. Members are also advised of the need to update their entry in the Members register of interests.
- 4.2 In accordance with the Appointments to Outside Body Procedure Rules a Lead Officer has been identified in respect of those organisations that the Council appoints a representative to.

5.0 LEGAL AND RESOURCE IMPLICATIONS

- 5.1 There are no specific legal or resource implications in relation to these appointments.

6.0 RECOMMENDATION

- 6.1 Members are asked to consider the current position in relation to Elected Member appointments to outside bodies detailed in Appendix 1.
- 6.2 Members are asked to note the change of appointments since the last meeting of the Committee as detailed in 3.1 of the report.

BACKGROUND PAPERS

Appointment to Outside Bodies Procedure Rules

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Adoption Panel – Elmete	No	No	2	Jun-10	Jun-09	Ben Chastney	Lib Dem	Childrens Services	Val Hales
				Jun-10	Jun-09	Josephine Jarosz	Lab		Val Hales
Adoption Panel - Leodis	No	No	2	Jun-10	Jun-09	Mick Coulson	Lab	Childrens Services	Val Hales
				Jun-10	Jun-09	Lucinda Yeadon	Lab		
Adoption Panel – Skyrack	No	No	2	Jun-10	Jun-09	Valerie Kendall	Con	Childrens Services	Val Hales
				Jun-10	Jun-09	Whips nominee	Con		
Affordable Housing Strategic Partnership Board	No	No	3	Jun-10	Jun-09	Andrew Carter	Con	Environment & Neighbourhoods	Liz Cooke
				Jun-10	Jun-09	Peter Gruen	Lab		
				Jun-10	Jun-09	Richard Brett	Lib Dem		
Aire Action Leeds (formerly State of the River Management Committee)	No	No	1	Jun-10	Jan-10	Stuart Golton	Lib Dem	City Development	Tom Knowland
Aire Valley Regeneration Board	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jan-10	J L Carter	Con	Environment & Neighbourhoods	
		Executive Member Leisure or nominee	1	Jun-10	Jan-10	Whips nominee	Con		
		Burmantofts & Richmond Hill Ward Member	1	Jun-10	Jan-10	D Hollinsworth	Lib Dem		
		Middleton Park ward Member	1	Jun-10	Jan-10		Lab		
		Garforth and Swillington ward member			Jan-10				
		City and Hunslet Ward Member		Jun-10	Jan-10		Lab		
		Temple Newsam Ward Member			Jan-10		Con		
Airport Consultative Committee	No	No	1	Jun-10	Jul-09	Stuart Golton	Lib Dem	City Development	Dave Gilson/Iain Mason
The Alliance for Regional Aid (formerly known as the Coalfield Communities Campaign Regional Executive)	No	No	1	Jun-10	Jun-09	Keith Parker	Lab	City Development	Tom Holvey
Allotments Working Party	No	No	1	Jun-10	Jun-09	Stewart Golton	Lib Dem	City Development	Richard Welbourn
ALMO - East/North East	Yes	Conservative	4	Jun-10	Jun-09	Paul Wadsworth	Con	Environment & Neighbourhoods	John Statham
		Conservative		Jun-10	Jun-09	Gerald Wilkinson	Con		
		Labour		Jun-10	Jun-09	Graham Hyde	Lab		
		Lib Democrat		Jun-10	Jun-09	David Hollingsworth	Lib Dem		
Aire Valley Homes Leeds (formerly known as South South East Homes Leeds)	Yes	Lib Democrat	4	Jun-10	Jun-09	Stewart Golton	Lib Dem	Environment & Neighbourhoods	John Statham
		MBI		Jun-10	Jun-09	Robert Finnigan	MBI		
		Labour		Jun-10	Jun-09	Peter Gruen	Labour		
		Labour		Jun-10	Jun-09	Geoff Driver	Labour		
ALMO - West/North West Homes	Yes	Conservative	4	Jun-10	Dec-09	Clive Fox	Con	Environment & Neighbourhoods	John Statham
		Green		Jun-10	Jun-09	Ann Blackburn	Green		
		Lib Democrat		Jun-10	Jun-09	Ben Chastney	Lib Dem		
		Labour		Jun-10	Jun-09	Alison Lowe	Lab		
Alzheimers Society Management Committee	No	No	1	Jun-10	Jun-09	Brenda Lancaster	Lib Dem	Social Services	Paul Broughton
Arthur Louis Aaron Memorial Fund.	No	No	1	Jun-10	Jun-09	Ronald Feldman	Con	City Development	John Thorpe
Association Of Blind Asians	No	No	1	Jun-10	Jun-09	mohammed iqbal	Lab	Chief Executives Unit	Leir Yeung
Association Of West Yorkshire Authorities	Yes	Leader	3	Jun-10	Jun-09	Richard Brett	Lib Dem	Chief Executives Unit	Rob Norreys
	in part	1 Place		Jun-10	Jun-09	Keith Wakefield	Lab		
				Jun-10	Jun-09	Andrew Carter	Con		
Beeston Hill and Holbeck Regeneration Partnership Board	Yes	Ward Members	2	Jun-10	Jun-09	Adam Ogilvie	Lab	Environment & Neighbourhoods	Keith Lander (Acting Area Manager)
				Jun-10	Jun-09	Angela Gabriel	Lab		
Bradford University Court	No	No	3	Jun-10	Jun-09	Vacancy	Unallocated		

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
				Jun-10	Jun-09	Geoff Driver	Lab		
				Jun-10	Jul-09	Colin Campbell	Lib Dem		
Brotherton Collection Advisory Committee	No	No	1	Jun-10	Jun-09	Bernard Atha	Lab	City Development	Catherine Blanshard
Care And Repair (Leeds)	No	No	1	Jun-10	Jun-09	Ralph Pryke	Lib Dem	Social Services	Paul Broughton
Children's Advisory Panel	Yes	Executive Member (Childrens Services) or	5	Jun-10	Jun-09	Judith Elliot	MBI	Childrens Services	Rosemary Archer
	in part	1 Place		Jun-10	Jun-09	Mick Coulson	Lab		
				Jun-10	Jun-09	Brian Selby	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
				Jun-10	Jun-09	Gerald Wilkinson	Con		

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Chinese Community Association	No	No	1	Jun-10	Jun-09	Neil Taggart	Lab	Chief Executives Unit	Lelir Yeung
Chamber of Commerce	Yes	Executive Member Development & Regeneration or	1	Jun-10	Jun-09	Andrew Carter	Con	City Development	Paul Stephens
Community Links	No	No	1	Jun-10	Jun-09	Vacancy	Con	Adult Social Care	Tim o'Shea
Council Housing Investment Review - Councillor Consultation Group	Yes	Labour Group(4), Conservative Group(2), Lib Dem Group(2), Minority Groups(1)	9	Jun-10	Jun-09	Richard Lewis	Lab	Environment & Neighbourhoods	John Statham
				Jun-10	Jun-09	Ted Hanley	Lab		
				Jun-10	Jun-09	Peter Gruen	Lab		
				Jun-10	Jun-09	Alison Lowe	Lab		
				Jun-10	Jun-09	J L Carter	Con		
				Jun-10	Jun-09	B Anderson	Con		
				Jun-10	Jun-09	J Chapman	Lib Dem		
				Jun-10	Jun-09	D Hollinsworth	Lib Dem		
				Jun-10	Jun-09	D Blackburn	Green		
Craft Centre And Design Gallery	No		3	Jun-10	Jun-09	Judith Elliott	MBI	City Development	John Roles
				Jun-10	Jun-09	Bernard Atha	Lab		
				Jun-10	Jun-09	Graham Latty	Con		
Crossroads (Leeds) Ltd	No		1	Jun-10	Jun-09	Vacancy		Adult Social Care	Tim o'Shea
Cycling Consultative Forum	No		1	Jun-10	Jun-09	Stuart Andrew	Con	City Development	Tim Parry/ Mark Robinson
David Young Academy Governing Body	no		1	Oct-12	Jun-09	Peter Gruen	Lab		
Dial Leeds	No	No	1	Jun-10	Jun-09	Vacancy	Green	Adult Social Care	Tim o'Shea
Early Years Development Partnership	No	No	3	Jun-10	Jun-09	Richard Harker	Lib Dem	Childrens Services	Sally Threlfall
				Jun-10	Jun-09	Lisa Mulherin	Lab		
				Jun-10	Jun-09	Whip Nominee	Con		
Fostering Panel - East Leeds	No	No	1	Jun-10	Jun-09	Vacant	Con	Social Services	Val Hales
Fostering Panel - Rawdon	No	No	1	Jun-10	Jun-09	Mick Coulson	Labour	Social Services	Val Hales
Fostering Panel - South Leeds	No	No	1	Jun-10	Jun-09	Whips nominee	Lib Dem	Social Services	Val Hales
Friends Of Leeds City Museum	No	No	3	Jun-10	Jun-09	Barry Anderson	Con	City Development	John Roles
				Jun-10	Jun-09	Elizabeth Nash	Lab		
				Jun-10	Jun-09	Don Wilson	Lib Dem		
Green Leeds	No		4	Jun-10	Jun-09	Roger Harington	Lab	Environment & Neighbourhoods	Andrew Mason
				Jun-10	Jun-09	Sue Bentley	Lib Dem		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	Barry Anderson	Con		
Harrison & Potter Trust /Josiah Jenkinson Charity	No	No	1	Jun-10	Jun-09	Sue Bentley	Lib Dem	Legal and Democratic Services	Mark Turnbull
Homestart Leeds	No	No	1	Jun-10	Jun-09	Vacancy		Legal and Democratic	Mark Turnbull
IGEN	No	No	1	Jun-10	Jun-09	Tom Murray	Lab		
Investigation of Air Pollution Standing Conference	Yes	Executive Member Environmental Services or nominee	1	Jun-10	Dec-09	James Monaghan	Lib Dem	Environment & Neighbourhoods	

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Joint Consultative Committee (Teachers)	Yes	Exec Member Childrens Services or Nominee	5	Jun-10	Jun-09	Lisa Mulherin	Lab	Childrens Services	Keith Burton
	(in part)			Jun-10	Jun-09	Jane Dowson	Lab		
		1 place		Jun-10	Jun-09	William Hyde	Con		
				Jun-10	Jun-09	Colin Campbell	Lib Dem		
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Joseph Priestley College Governing Body	No	No	1	Jun-10	Jun-09	Vacancy		Environment & Neighbourhoods	Stephen Boyle
Lady Elizabeth Hastings Educational Foundation	No	No	1	Jun-10	Jun-09	Mr Michael Fox		Childrens Services	Keith Burton
Leeds Admissions Forum	No	No	5	Jun-10	Jun-09	Peter Gruen	Lab	Childrens Services	Keith Burton
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Leeds Ahead Board	Yes	Exec Member - Narrowing the Gap or nominee	1	Jun-10	Jun-09	Mark Harris	Lib Dem	Chief Executives Unit	Jane Stageman
Leeds Art Collections Fund	No	No	1	Jun-10	Jun-09	John Procter	Con	City Development	John Roles/Mark Turnbull
Leeds Childrens Holiday Camp Association	No	No	1	Jun-10	Jun-09	Chris Townsley	Lib Dem		
Leeds Citizens Advice Bureau	No	No	2	Jun-10	Jun-09	Vacant	Lib Dem		
				Jun-10	Jun-09	Alison Lowe	Lab		
Leeds Civic Arts Guild	No	No	1	Jun-10	Jun-09	Roger Harington	Lab	City Development	Andrew Macgill
Leeds College of Building	No	No	1	Jun-10	Jun-09	Geoffrey Driver	Lab		
Leeds Community Equipment Service Partnership Board	No	No	2	Jun-10	Jun-09	James McKenna	Lab	Adult Social Care	Lynda Bowen
				Jun-10	Jun-09	Brenda Lancaster	Lib Dem		
Leeds Community Foundation	Yes	Exec Member - Narrowing the Gap or nominee	1	Jun-10	Jun-09	Mark Harris	Lib Dem	Chief Executives Unit	Jane Stageman
Leeds Faith Forum	No	No	1	Jun-10	Jun-09	mohammed iqbal	Lab	Chief Executives Unit	Lelir Yeung
LGA General Assembly	Yes	Con group	4	Jun-10	Jun-09	Barry Anderson	Con	Chief Executives Unit	Rob Norreys
	all places	Lib dem group		Jun-10	Jun-09	Stuart Golton	Lib Dem		
		Labour group		Jun-10	Jun-09	Keith Wakefield	Lab		
		MBI group		Jun-10	Jun-09	Robert Finnigan	MBI		
LGA Urban Commission	Yes	Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	Andrew Carter	Con	Chief Executives Unit	Rob Norreys

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Leeds Grand Theatre Board And Opera House Board Of Management	Yes - all places	Chair to be the relevant Executive Board member	5	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
		Lab group		Jun-10	Jun-09	Adam Ogilvie	Lab		
		Con group		Jun-10	Jun-09	Peter Harrand	Con		
		Lib Dem group		Jun-10	Jul-09	Steve Smith	Lib Dem		
		MBI group		Jun-10	Jun-09	Bob Gettings	MBI		
Leeds Grand Theatre Enterprises Ltd	Yes all places	Members of Grand Theatre Board - Chair to be Chair of the Board	3	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
				Jun-10	Jun-09	Adam Ogilvie	lab		
				Jun-10	Jul-09	Steve Smith	Lib Dem		
Groundwork Leeds	No	No	6	Jun-10	Jun-09	Geoff Driver	Lab	Environment & Neighbourhoods	Neil Evans
				Jun-10	Jun-09	Keith Wakefield	Lab		
				Jun-10	Jun-09	Jane Dowson	Lab		
				Jun-10	Jun-09	Ann Blackburn	Green		
				Jun-10	Jun-09	Steve Smith	Lib Dem		
				Jun-10	Jun-09	Ralph Pryke	Lib Dem		
Leeds Housing Concern	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	Exec Member or nominee	Con	Environment & Neighbourhoods	Neil Evans
Leeds in Bloom/Leeds Floral Initiative	No	No	1	Jun-10	Jun-09	Frank Robinson	Con	City Development	Richard Gill
Leeds Initiative Assembly	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Keith Wakefield	Lab	Leeds Initiative	Martin Dean
		3 places		Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Andrew Carter	Con		
Leeds Initiative - Executive	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Richard Brett	Lib Dem	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Andrew Carter	Con		
				Jun-10	Jun-09	Keith Wakefield	Lab		
Leeds Initiative going up a league Board	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Andrew Carter	Con	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Judith Blake	Lab		
Leeds Initiative Narrowing the Gap Board	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Andrew Carter	Con	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Keith Wakefield	Lab		
Leeds Initiative - Children Leeds Partnership	No		4	Jun-10	Jun-09	Stewart Golton	Lib Dem	Childrens Services	Rosemary Archer
				Jun-10	Jun-09	Richard Harker	Lib Dem		
				Jun-10	Jun-09	Ruth Feldman	Con		
				Jun-10	Jun-09	Lisa Mulherin	Lab		
Leeds Initiative - Skills and Economy Partnership	No		3	Jun-10	Jun-09	Barry Anderson	Con	City Development	Paul Stephens
				Jun-10	Jun-09	Stewart Golton	Lib Dem		
				Jun-10	Sep-09	Geoff Driver	Lab		
Leeds Initiative - Culture Partnership	No		3	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
				Jun-10	Jun-09	Alan Taylor	Lib Dem		
				Jun-10	Jun-09	Adam Ogilvie	Lab		
Leeds Initiative - Healthy Leeds Partnership	No		3	Jun-10	Jun-09	Peter Harrand	Con	Adult Social Care	Sandie Keene
				Jun-10	Jun-09	Mark Dobson	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
Leeds Initiative - Safer Leeds Partnership	No		3	Jun-10	Jun-09	J L Carter	Con	Environment & Neighbourhoods	Jim Willson
				Jun-10	Jun-09	M Rafique	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Leeds Initiative Transport Partnership	No		4	Jun-10	Jun-09	Andrew Carter	Con	City Development	Dave Gilson
				Jun-10	Jun-09	Judith Blake	Lab		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	Ryk Downes	Lib Dem		
				Jun-10	Jun-09				
Leeds Initiative - Climate Change	No		3	Jun-10	Oct-09	James Monaghan	Lib Dem	City Development	George Munson
				Jun-10	Jun-09	Barry Anderson	Con		
				Jun-10	Jun-09	Roger Harington	Lab		
Leeds Architecture and Design Initiative	None		5	Jun-10	Jun-09	Andrew Carter	Con	City Development	Peter Vaughan
				Jun-10	Jun-09	Stuart Andrew	Con		
				Jun-10	Jun-09	Clive Fox	Con		
				Jun-10	Jun-09	Colin Campbell	Lib Dem		
				Jun-10	Jun-09	Peter Gruen	Lab		
Leeds Jewish Care Services	No	No	1	Jun-10	Jun-09	Ronald Feldman	Con	Chief Executives Unit	Lelir Yeung
Leeds Learning Disabilities Partnership Board	Yes	Executive Member (Adult Health & Social Care) or nominee	5	Jun-10	Jun-09	Peter Harrand	Con	Social Services	Sandie Keene
	in part	1 Place		Jun-10	Jun-09	James McKenna	Lab		
				Jun-10	Jun-09	Brian Selby	Lab		
				Jun-10	Jun-09	Vacancy	Unallocated		
				Jun-10	Jun-09	Vacancy	Unallocated		
Leeds Local Access Forum	No	No	2	Jun-10	Jun-09	Clive Fox	Con	City Development	Joanne Clough
				Jun-10	Jun-09	John Illingworth	Lab		
Leeds Mind	No	No	1	Jun-10	Jun-09	Andy Parnham	Green	Social Services	Sandie Keene
Leeds Partnership NHS Foundation Trust	Yes	Executive Member (Adult Health & Social Care) or nominee	1	Jun-10	Sep-09	Peter Harrand	Con	Social Services	Sandie Keene
Leeds Parish Church Exhibition Foundation	No	No	1	Jun-10	Jun-09	Marian Monks	Non Cllr	Legal and Democratic Services	Mark Turnbull
Leeds Philharmonic Society	No	No	1	Jun-10	Jun-09	Richard Harker	Lib Dem	City Development	Matthew Sims
Leeds International Pianoforte Competition Committee	No	No	2	Jun-10	Jun-09	Martin Hamilton	Lib Dem	City Development	Matthew Sims
				Jun-10	Jun-09	Elizabeth Nash	Lab		
Leeds Racial Equality Council	Yes (in part)	Exec Member Central and Corporate	2	Jun-10	Jul-09	Richard Brett	Lib Dem	Chief Executives Unit	Lelir Yeung
		1 place		Jun-10	Jun-09	Mohammed Iqbal	Lab		
Leeds Schools Foundation	Yes	Exec Member Learning or Nominee	1	Jun-10	Jun-09	Richard Harker	Lib Dem	Childrens Services	
Leeds Schools Sports Association	No	No	2	Jun-10	Jun-09	Vacant		City Development	Martin Farrington
				Jun-10	Jun-09	Roger Harington	Lab		
Leeds Sports Federation	No	No	6	Jun-10	Jun-09	Denise Atkinson	Lab	City Development	Mark Allman
				Jun-10	Jun-09	Roger Harington	Lab		
				Jun-10	Jun-09	Patrick Davey	Lab		
				Jun-10	Jul-09	Martin Hamilton	Lib Dem		
				Jun-10	Jun-09	Vacancy	Con		
				Jun-10	Jun-09	Gerald Wilkinson	Con		
Leeds University Court	No	No	2	Jun-10	Jun-09	Penny Ewens	Lib Dem		Keith Burton
				Jun-10	Jun-09	Bill Hyde	Con		
Leeds Women's Aid	No	No	1	Jun-10	Jun-09	Andrea McKenna	Lab	Chief Executives Unit	Lelir Yeung
Local Construction And Training Agency	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	J L Carter or Nominee	Con	Environment & Neighbourhoods	Lelir Yeung
Lord Mayor Of Leeds Appeal Fund	No	No	3	Jun-10	Jun-09	Peter Gruen	Lab	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	John Procter	Con		
				Jun-10	Jun-09	Sue Bentley	Lib Dem		
National Association of Councillors	No		3	Jun-10	Jun-09	Suzi Armitage	Lab	Democratic Services	Ian Cornick
				Jun-10	Jun-09	Whips nominee	Con		
				Jun-10	Jul-09	Jamie Matthews	Lib Dem		
National Coal Mining Museum For England Liaison Committee	No	No	1	Jun-10	Jun-09	Keith Parker	Lab	City Development	John Roles

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Nell Bank Centre Trust	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab		
National Parking Adjudication Service Committee	Yes	Executive Member whose portfolio includes Parking services or nominee	1	Jun-10	Jul-09	James Monaghan	Lib Dem	Environment & Neighbourhoods	Helen Freeman
National Society For Clean Air Divisional Council	No	No	1	Jun-10	Dec-09	James Monaghan	Lib Dem	Environment & Neighbourhoods	
Normandy Veterans Association	No	No	1	Jun-10	Jun-09	Brenda Lancaster	Lib Dem		
North Regional Association For Sensory Support	No	No	1	Jun-10	Jun-09	Peter Harrand	Con	Adult Social Care	Lynda Bowen
Northern College - Board Of Governors	No	No	1	Jun-10	Jun-09	James McKenna	Lab		
Northern College - Policy And Finance Committee	No	No	1	Jun-10	Jun-09	James McKenna	Lab		
Nuclear Free Zones English Forum	No	No	1	Jun-10	Jun-09	Ralph Pryke	Lib Dem	Resources	Tim Pouncy
Parent Partnership Advisory Board	Yes	1 opposition member and 1 administration member	2	Jun-10	Jun-09	Brian Selby	Lab	Education Leeds	Til Wright
				Jun-10	Jun-09	Whips nominee			
People First	No	No	1	Jun-10	Jun-09	Eileen Taylor	Lab	Adult Social Care	Paul Broughton
Public Rights of Way Forum	No	No	1	Jun-10	Jun-09	Clive Fox	Con	City Development	Joanne Clough
Pupil Referral Unit Management Committee	Yes	1 opposition member and 1 administration	2	Jun-10	Jun-09	Penny Ewens	Lib Dem	Education Leeds	Wendy Winterburn
				Jun-10	Nov-09	Brian Selby	Lab		
Re'new/Renewal	Yes	Exec Member (Neighbourhoods and Housing) or nominee	1	Jun-10	Jun-09	Matthew Lobley	Con	Environment & Neighbourhoods	Neil Evans
Reserve Forces And Cadets Association For Yorkshire & Humberside	No	No	1	Jun-10	Jun-09	Bill Hyde	Con		
Robert Salter Charity	No	No	3	Jun-10	Jun-09	Richard Lewis	Lab	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Whip Nominee	Con		
				Jun-10	Jun-09	Whip Nominee	Con		
Roseville Enterprises Board Of Management	Yes	Executive Member (Adult Health & Social Care) or nominee	5	Jun-10	Jun-09	Clive Fox	Con	Adult Social Care	Lynda Bowen
	in part			Jun-10	Jun-09	Don Wilson	Lib Dem		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	James McKenna	Labour		
				Jun-10	Jun-09	Robert Finnigan	MBI		
SIGOMA	Yes	Leader of Council	1	Jun-10	Jun-09	Richard Brett	Lib Dem	Resources	Alan Gay

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Simeon Gaunt Memorial Music Festival Charity	No	No	3	Jun-10	Jun-09	Andrew Carter	Con	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Josephine Jarosz	Lab		
				Jun-10	Jun-09	Mr Cornforth	Con		
South Leeds Academy Governing Body	Yes	1)Administration representative	2	Jun-10	Aug-09	Stewart Golton	Lib Dem	Education Leeds	Richard Smith
		2) Local Ward Member		Jun-10	Aug-09	Angela Gabriel	Lab		
South Leeds Team Ministry	No	No	1	Jun-10	Jun-09	Unallocated		Adult Social Care	Susan Gamlen
Standing Advisory Council on Religious Education	No	No	4	Jun-10	Jun-09	Brian Selby	Lab	Education Leeds	Liz Guild
				Jun-10	Jun-09	Geoff Driver	Lab		
				Jun-10	Jun-09	Peter Harrand	Con		
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Swarthmore Educational Centre	No	No	2	Jun-10	Jun-09	Penny Ewens	Lib Dem		
				Jun-10	Jun-09	Vacancy	Unallocated		
The Charities Of Thomas Wade And Others	No	No	3	Jun-10	Jun-09	Bill Hyde	Con	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Alan Taylor	Lib Dem		
				Jun-10	Jun-09	Ann Blackburn	Green		
Touchstone	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Adult Social Care	Sinead
Voluntary Action Leeds	No	No	3	Jun-10	Jun-09	Jane Dowson	Lab	Environment & Neighbourhoods	Neil Evans
				Jun-10	Jun-09	Whip nominee	Con		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
West Leeds Academy Governing Body	Yes	1)Administration representative	2	Jun-10	Jun-09	W Hyde	Con	Education Leeds	Richard Smith
		2) Bramley and Stanningley Ward Member		Jun-10	Jun-09	Ted Hanley	Lab		
West Yorkshire Culture	Yes	Proposed to be Executive Member (Leisure) or nominee	1	Jun-10	Jun-09	Proposed to be Executive Member (Leisure)	Con	City Development	Catherine Blanshard
West Yorkshire Market Renewal Board	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated		
West Yorkshire Playhouse Theatre Board	Yes	Exec Member Leisure or Nominee	4	Jun-10	Jun-09	Martin Hamilton	Lib Dem	City Development	Andrew Macgill
		1 place		Jun-10	Jun-09	Valerie Kendall	Con		
				Jun-10	Jun-09	Steve Smith	Lib Dem		
				Jun-10	Jun-09	Terry Grayshon	MBI		
West Yorkshire Rural Partnership	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab	City Development	Jo Rowlands
West Yorkshire Valuation Tribunal (Appointments Panel)	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab	Resources	Steve Carey

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
William Merritt Disabled Living Centre and Mobility Service	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Adult Social Care	Lynda Bowen
Wypta Education Liaison Group	No	No	1	Jun-10	Jun-09	Sue Bentley	Lib Dem	WYPTA	WYITA
Wypta Highways And Planning Liaison Group	No	No	1	Jun-10	Jun-09	David Blackburn	Green	WYPTA	WYITA
Wypta Local Transport Plan Steering Group	Yes	Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	Stuart Andrew	Con	WYPTA	WYITA
Wypta Social Services Liaison Group	No	No	1	Jun-10	Jun-09	Andrea Harrison	Labour	WYPTA	WYITA
Wypta Taxi Liaison Group	No	No	1	Jun-10	Jun-09	David Blackburn	Green	WYPTA	WYITA
Wypta Passenger Transport Consultative Committee	No	No	4	Jun-10	Jun-09	James McKenna	Lab	WYPTA	WYITA
				Jun-10	Jun-09	James Lewis	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
				Jun-10	Jun-09	C Fox	con		
Yorkshire And Humberside Association Of Education Authorities	Yes in part	Exec Member Learning or Nominee	2	Jun-10	Jun-09	Bill Hyde	Con	Childrens Services	Keith Burton
		1 place		Jun-10	Jun-09	Richard Harker	Lib Dem		
Yorkshire and Humberside Asylum Seekers Reference Group	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Environment & Neighbourhoods	Neil Evans
Yorkshire & Humber Construction Network	NO	NO	1	Jun-10	Dec-09	John Bale	Con		
Yorkshire and Humberside Regional Broadband Joint Committee	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	E Leeds/IT	Jackie Green/Doug Sutherland
Yorkshire And Humber Employers Committee (formerly Regional Council)	Yes	Exec Member Central and Corporate or nominee	3	Jun-10	Jun-09	Stewart Golton	Lib Dem	Resources	Lorraine Hallam
	in part	1 place		Jun-10	Jun-09	Alison Lowe	Lab		
				Jun-10	Jan-10	John Procter	Con		
Yorkshire Indoor Cricket School	No	No	3	Jun-10	Jun-09	Keith Parker	Lab	City Development	Mark Allman
				Jun-10	Jun-09	G wilkinson	Con		
				Jun-10	Jun-09	Chris Townsley	Lib Dem		
Yorkshire Power Stations Joint Environmental Committee	Yes	Exec Member Environmental Services or Nominee	1	Jun-10	Dec-09	James Monaghan	Lib Dem	Environment & Neighbourhoods	
Yorkshire Regional Flood Defence Committee	Yes	Executive Member Development & Regeneration or nominee	1+ 1 sub	Jun-10	Jun-09	Ralph Pryke	Lib Dem	City Development	Gary Bartlett
			sub	Jun-10	Jun-09	M Lyons	Lab		
Yorkshire Tourist Board	Yes	Exec Member Leisure or Nominee	1	Jun-10	Jul-09	Jamie Matthews	Lib Dem	City Development	Phil Cole
Local Government Yorkshire and Humber(Leader of Council)	Yes	Leader of Council	1	Jun-10	Jun-09	Andrew Carter	Con	Chief Executives Unit	Rob Norreys

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